

MINUTES
Otis Cultural Council
July 15, 2026

This meeting was conducted in person.

- I. **Call to Order:** 6:08 p.m. Present: Carole Burke, Shanon Albee, Deb Fogel, Susan Hicks, Margie Klein
- II. **Approval of the minutes of May 20, 2026** Deb Fogel approved the minutes, and Susan Hicks seconded the motion. The minutes were approved.
- III. **Chair Report (Carole):**
 - A. Jeanne and Shanon have closed out FY26 reimbursements. All town funds have been spent. We received \$6,000 from the town on July 1.
 - B. New Grant Season begins on September 1. The information has been sent to the Otis Observer.
- IV. **Financial Report (Shanon):**
 - A. Shanon is waiting to close out the books. We have spent all of the town money.
- V. **Feedback about Otis Celebration Day/June 13 (Susan, Margie, Carole)**
 - A. Susan, Margie, and Carole reported that it was an amazing event. The Grouse House did a great job, and the vendors were terrific.
 - B. The music and the sound system were amazing.
 - C. All agreed that the event was too long.
 - D. The Garden Center donated plants. Everyone agreed that there will need to be a schedule and more volunteers for the planting activity.
- VI. **Beautify Otis Program**
 - A. All of the barrels have been planted. Carole will send an email thanking the gardeners for volunteering.
- VII. **Other Business**
 - A. Recycling needs more volunteers.
 - B. There was a discussion about a holiday party.
 - C. The Amvets have requested a grant for the music for the anniversary celebration. These funds would have to come from recycling. The committee voted to support the music, but not the DJ.
 - D. They will have to fill out a reimbursement form and a short narrative documenting the reason for the grant.
- VIII. The meeting was adjourned at 7:08 p.m.

Minutes submitted by Carole Burke